

# **TERMS AND CONDITIONS OF SALE**

Possession of this catalog does not constitute a firm offer to sell. Prices shown in this catalog are subject to change without notice. Prices shown are list prices and discounts may vary by manufacturer or product line. Please verify your discount on each price page.

## **Payment Terms of Sale.**

Our payment terms are net 10<sup>th</sup> prox for approved accounts. Past due accounts will be placed on cash terms and are subject to a 2% per month (24% annual rate) service charge. All orders are subject to the approval of our credit department.

A 4% convenience fee will be added to all credit card payments.

## **Hours of Operation.**

Our office hours are from 8:00 am to 5:00 pm Eastern Time Monday through Friday. Our warehouse hours are from 8:00 am to 4:30 pm Monday through Friday.

## **Sale and Shipment**

Our criteria is for sales to approved retail accounts only. We can not deliver to a customer's job site. Consumers who pick up an order must have a signed purchase order from our approved customers location. For your convenience, we request advance notice of all pickup orders.

## **Delivery**

We offer scheduled delivery service to our dealers in our local trading area. We reserve the right to ship orders via UPS or Common Carrier. For material shipped on Monsma trucks following our regular delivery schedule there is a minimum delivery requirement of \$600.00 net. A minimal freight charge will be added to all deliveries. At our customers request we will ship orders of less than \$600.00 via UPS or Common Carrier F.O.B. Grand Rapids, Freight Collect. All shipments must be counted at time of delivery and any discrepancy must be noted on the delivery receipt. Concealed damage must be reported within 48 hours of the receipt of material. Freight charges from the manufacturer for shipments direct to our customers will be added to all invoices. All claims for shortages and damage on direct shipments must be made by our customers with the carrier.

## **Cancellations and Changes.**

Orders for Monsma non-stock special order, or custom size or color products cannot be cancelled or changed after material has been ordered from our suppliers.

## **Claims – Shortages – Errors – Damaged Materials.**

All claims must be noted on both copies of delivery receipt. We cannot assume responsibility for claims after delivery receipt is signed.

## **Warranties**

All warranties are given according to the product manufactures guidelines. No other warranty is expressed or implied.